

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

A G E N D A

February 23, 2021
6:00 PM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Call to Order

Approval of Agenda

Consent Items

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting of February 9, 2021.
- B. Payment of checks #E00385 and #82117 through #82131 and #E00386 through #E00391 and #82132 through #82133 and #E00392 and #82138 through #82155 and #E00393 through #E00395 from the General Fund for \$119,038.41; #82112 through #82116 and #82134 through #82137 from the Construction Fund for \$160,892.97.

Information Items

- 1. Gorst Coalition Memorandum of Understanding (MOU)

Citizen Comments: *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board.*

Action Items

Staff Reports

Commission Reports / New Business

Executive Session *(if necessary)*

Adjournment

Regular business and other meetings that may be attended by members of the Board

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
<i>02/23</i>	<i>6:00 pm</i>	<i>*Commission Regular Meeting via ZOOM</i>
<i>02/25</i>	<i>10:00 am</i>	<i>Puget Sound Regional Council (PSRC) Executive Board</i>
<i>02/25</i>	<i>11:45 am</i>	<i>PSRC Executive Committee</i>
<i>03/04</i>	<i>11:00 am</i>	<i>Kitsap Regional Coordinating Council (KRCC) Executive Committee</i>
<i>03/04</i>	<i>1:00 pm</i>	<i>KRCC Board Retreat</i>
<i>03/09</i>	<i>10:00 am</i>	<i>*Commission Regular Meeting via ZOOM</i>

Meetings are subject to change or cancellation

**Denotes events in which two (2) or more Commissioners may attend*

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

February 9, 2021
10:00 AM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu
Arne Bakker
James Weaver
Warren Hendrickson
Ginger Waye
Taylor Korizon
Anne Montgomery, Atty

Call to Order

President Bozeman called the meeting to order at 10:00 a.m.

Approval of Agenda

It was moved by ANDERSON, seconded by STRAKELJAHN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting of January 26, 2021.
- B. Payment of checks #82073 through #82085 and #E00373 through #E00376 and #901293 through #901296 and #901297 and #E00377 and #82086 and #82090 through #82111 and #E00380 through #E00384 and #901298 through #901300 and #901302 from the General Fund for \$255,938.50; #82070 through #82072 and #E00378 through #E00379 and #82087 through #82089 and #901301 from the Construction Fund for \$60,725.41.

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Citizen Comments - None

Action Items

1. Final Acceptance for WRG Fire Training Facility Entryway Improvements Project #04-19-0289 with Henderson Partners LLC
Presented by Arne Bakker, Director of Business Development

Following presentation and discussion;

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve as final the construction contract with Henderson Partners, LLC., in amount of \$92,442.90.

MOTION CARRIES, 3-0

1. SR3 Frontage Project #04-19-0284 Change Order #6 with Henderson Partners LLC
Presented by Arne Bakker, Director of Business Development

Following presentation and discussion;

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve SR3 Frontage Project Change Order #6 in the amount of \$9,179.98 for the installation of building upgrades and authorize the CEO to execute the Change Order.

MOTION CARRIES, 3-0

2. SR3 Frontage Project #04-19-0284 Consultant Agreement Amendment 1 with Blue Architecture LLC
Presented by Arne Bakker, Director of Business Development

Following presentation and discussion;

It was moved by ANDERSON, seconded by STRAKELJAHN to:

Approve SR3 Frontage Project Consultant Agreement Amendment #1 with Blue Architecture, LLC in the amount of \$19,000 and authorize the CEO to execute the Amendment.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Provided brief history on those celebrating work anniversaries this month - Brandy Taylor arriving at her 2-yr anniversary and Ed Draper reaching his 33-yr anniversary.
- Provided an update on the re-starting of construction on the Marina Square project in Bremerton after a 9-month shutdown due to the COVID pandemic. The project delay was important to the Port because it delayed parking for our marina tenants but we are now

hoping it will be available within the next year. He responded to questions from the Board related to the parking.

- Airport maintenance staff has been operating short-staffed since the onset of COVID but are now looking toward a couple of new hires. Gave a shout out to current staff members Ed Draper, Jim Garcia, Mike Lozier, and Ken Eisenhardt that have done a great job of working together to get the job done.
- Nearing the final design draft on the Multi-Purpose Facility at the airport. Will be presenting to the Board for input soon. Will then engage with a restaurant consultant to help with proposals from potential restauranteurs interested in opening the new restaurant.
- Discussed all the current development activity in the industrial park.
- Will hold a virtual all-staff meeting tomorrow to connect the teams and provide an update on the work being done at all facilities.
- Asked James Weaver, Director of Marine Facilities, to provide an update on the Port's legislative capital budget request for the Port Orchard Marina breakwater replacement. Mr. Weaver provided the update and stated that the Port is working collaboratively with the City of Port Orchard as they will also be submitting a request.

Commission Reports / New Business

Commissioner Strakeljahn

- Congratulated Port Attorney Anne Montgomery for receiving the Most Professional Attorney award at a recent Kitsap County Bar Association event.
- Reported on recent Central Puget Sound Economic Development District (CPSEDD) Board meeting during which there was a presentation by Washington Economic Development Association (WEDA).
- The Gorst Transportation Coalition Memorandum of Understanding (MOU) has been finalized and will be presented soon. The draft coalition video to be presented to the legislature has been provided to Thompson Consulting who will be lobbying this effort.

Commissioner Anderson

- Continuing to attend meetings with stakeholder groups regarding what is going to happen in downtown Port Orchard. The process is moving forward but slowly so not quite ready for prime-time discussion.

Commissioner Bozeman

- As a board member of Kitsap Community Resources (KCR), he discussed the mission of KCR and the tumultuous and difficult time the organization has gone through since the retirement in 2018 of Executive Director Larry Eyer after 38 years of incredible service. The board will be meeting tomorrow to discuss how to move forward on another executive director and how to make the organization healthy again.

Executive Session - None

Adjournment

There being no further business before the Board, the meeting was adjourned at 10:36 a.m.

Submitted,

Approved,

Jim Rothlin
Chief Executive Officer
February 18, 2021

Gary Anderson
Commission Secretary
February 23, 2021

Draft