

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

August 10, 2021
10:00 AM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu
Arne Bakker
James Weaver
Warren Hendrickson
Ginger Waye
Taylor Korizon
Anne Montgomery, Atty

Call to Order

President Bozeman called the meeting to order at 10:00 a.m.

Approval of Agenda

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting and executive session of July 13, 2021.
- B. Payment of checks #E00574 and #901369 and #901370 and #901371 and #82618 through #82637 and #E00575 through #E00582 and #901372 and #901373 through #901375 and #E00583 and #E00584 and #82638 and #82640 through #82687 and #E00585 through #E00593 and #901376 and #901379 through #901381 and #901378 and #901382 and #901383 through #901386 and #82689 through #82703 and #E00596 through #E00603 from the General Fund for \$867,447.27; #82639 and #E00594 and #E00595 and #82688 from the Construction Fund for \$57,508.27.

It was moved by ANDERSON, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Six-Month Financial Status Review – Sherman Hu, Chief Financial Officer

CFO Hu led a 2021 budget mid-year financial status presentation which included year-to-date actual-to-budget operating revenues and operating expenses for all facilities: Airport; Industrial; Port Orchard Marina; Bremerton Marina; and General/Administration.

Director of Marine Facilities James Weaver provided detail on the marina financial status at mid-year responding to questions and comments from the Board. CEO Jim Rothlin commented that everything seems in line with no red flags and the end of the year should show positive results.

Citizen Comments

Alan Marshall, Harper/Southworth area resident

- Referenced chatter on a local Facebook group, Friends of Harper Pier, regarding the status of negotiations with Kitsap Transit on the potential for exchange of ownership of Harper Pier for fast-ferry docking purposes. He stated the Harper community may have questions and suggested an outreach to that community. Commissioner Bozeman asked CEO Jim Rothlin to contact Mr. Marshall to have further conversation.

Action Items

1. Bid Authorization for 2021 Pilings Repair and Maintenance Project
Presented by James Weaver, Director of Marina Facilities

Following presentation and discussion;

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Authorize staff to proceed with the bid call for the 2021 Port Orchard and Bremerton Marinas Piling Repairs project.

MOTION CARRIES, 3-0

2. Office Space Lease Agreement with Avian Flight Center - *Postponed to a future meeting*
3. Extension of the Bay Street Property Purchase & Sale Agreement
Presented by Jim Rothlin, Chief Executive Officer

Following presentation;

It was moved by ANDERSON, seconded by STRAKELJAHN to:

Approve the Purchase & Sale agreement closing extension for 525 and 521 Bay Street property and authorize the CEO to execute the extension agreement.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Recognized August employment anniversaries:
 - Sherman Hu, CFO on his 5th anniversary
 - Karisah Schauer, Staff Accountant on her 1st anniversary
- Welcomed new employees:
 - Michael Reeser, seasonal marina Port Attendant
 - Joy Bair, seasonal marina Port Attendant
 - Stephanie Frame, Administrative Assistant
 - Taylor Korizon will be moving from the administrative assistant position to part-time contract coordinator
- Provided a Multipurpose Facility Project update. A request for proposals will be going out to four potential restauranters.
- Described training exercises conducted by South Kitsap Fire & Rescue at Port Orchard Marina.
- Working with Pacific Northwest Waterways Association (PNWA) which the Port recently joined to assist in getting recognition at the federal level of our waterway projects, specifically, the Port Orchard Marina breakwater replacement. PNWA sends a large delegation to Washington DC each year but at the end of September will be joining a smaller consortium to meet one-on-one with legislators to discuss federal level grants we are looking at for the breakwater project.

Commission Reports / New Business

Commissioner Strakeljahn

- Presented at the Rotary Club of Port Orchard meeting.
- Received a Who's Who in Kitsap County publication; suggested others take a look.
- Received feedback from the Saints Car Club thanking the Port and staff for support of the Car Cruz event last weekend.
- The Gorst Coalition kickoff is scheduled for 4:00 p.m. at the Subaru dealership in Gorst.

Commissioner Anderson

- Sorry to have missed Commissioner Strakeljahn's Rotary presentation due to being out of town.
- Attended the Cruz – it was a good, strong event for the Saints especially with only having three weeks to put it together.

Commissioner Bozeman

- Pleased to see Kitsap Mental Health opening homeless apartments. He discussed the homeless issue, and the fact non-profits are leading the way on assistance.
- Discussed a Seattle Times editorial on “lifeline for towns left behind” and the bill Congressman Kilmer is proposing for cities left behind.
- Noted the potential for the Senate to pass the infrastructure bill which might provide funding for Gorst.

Executive Session

President Bozeman recessed the meeting at 10:45 a.m. and reconvened into executive session for approximately 10 minutes regarding: real estate issues [RCW 42.30.110(1)(b) and (c)]. At 10:55 a.m. executive session was extended 15 minutes.

At 11:12 a.m. the regular meeting was reconvened.

Adjournment

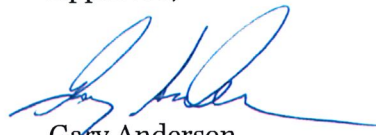
There being no further business before the Board, the meeting was adjourned at 11:12 a.m.

Submitted,



Jim Rothlin
Chief Executive Officer
August 19, 2021

Approved,



Gary Anderson
Commission Secretary
August 24, 2021