

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

May 9, 2023
10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Option via Zoom

Commissioners and Staff Present

Commissioners

Axel Strakeljahn
Gary Anderson
Cary Bozeman

Staff Members

Jim Rothlin
Arne Bakker
Jeremiah Wiley
James Weaver
James Goodman
Ginger Waye
Stephanie Frame
Anne Montgomery, Atty

Call to Order

President Strakeljahn called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting of April 25, 2023.
- B. Payment of checks #901779 through #901785 and #901786 and #901787 and #901788 and #E01453 and #E01454 and #901789 through #901792 and #84857 and #84858 through #84871 and #E01455 through #E01460 and #901793 through #901796 from the General Fund for \$481,433.80.
Payment of checks #901797 through #901800 and #84872 through #84886 and #E01461 through #E01474 and #901801 and #901802 from the General Fund for \$178,536.04

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Legislative Update – Desimone Consulting Group (DCG)

CEO Jim Rothlin introduced Desimone Consulting Group State Lobbyist Rose Feliciano and Federal Lobbyist Liz Fortunato.

Ms. Feliciano reported on the Port's \$1M capital budget appropriation and the \$2M transportation budget line item under a Climate Commitment Act shorepower provision for the Port Orchard Marina (POM) breakwater replacement project. She highlighted the importance of having the support of Senator Randall and Representatives Caldier and Hutchins in securing these funding opportunities.

Ms. Fortunato detailed the breakwater federal funding the Port has applied for which includes the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant; the Port Infrastructure Development Program (PIDP) grant; and a PIDP earmark. She discussed specifics of each request and the timing for award notifications.

2. Marina Rates and Tariffs – James Weaver, Director of Marine Facilities

Mr. Weaver provided history on previous tariff updates at Port Orchard and Bremerton Marinas and discussed the Port's strategic goal of determining market-based direction for key assets to reduce tax dollar dependency. The following factors were used in determining recommended rate/fee changes: gross revenue; revenue sources; location of tenants; transient guest moorage data; monthly operating expenses; Puget Sound marina moorage rate analysis; and area rent and vacancy rates (for liveaboard fees). The recommended marina tariff rate schedule will be presented for adoption at the next regular meeting on May 23. New rates would be effective July 1, 2023.

Citizen Comments - None

Action Items

1. Hangar 7 Stormwater Repair Project Change Order #3 *Presented by Arne Bakker, Chief Operations Officer*

Following presentation and after questions were addressed:

It was moved by ANDERSON, seconded by BOZEMAN to:

Approve Change Order #3 for the Hangar 7 Stormwater Repair Project in the amount of \$35,520.10 and authorize the CEO to execute the change order.

MOTION CARRIES, 3-0

2. Resolution 2023-02 supporting the Washington State Department of Transportation (WSDOT) Airport Aid Application for the National Environmental Policy Act (NEPA) Project for Eastside Development.

Presented by Arne Bakker, Chief Operations Officer

Following presentation;

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve Resolution No. 2023-02 supporting the WSDOT Airport Aid Application for a NEPA Project for Eastside Development at Bremerton National Airport.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Employee milestones during May:
 - Ken Eisenhardt, Port Maintenance II, reached his 8th year working at the Port.
 - Kayle Lenz, Port Maintenance II, celebrates his 2-yr anniversary at the marinas.
 - Connie Daggett, Staff Accountant handling payroll and assisting with accounts payable, completes her first year on May 16.
 - Jenifer Zuweni, Staff Accountant handling accounts receivable, also completes her first year on May 16.
- Bremerton National Airport (BNA) was chosen as a film production site; the screenplay was described along with the reasons for using BNA.
- Recently received good publicity on the cruise ships docking at Bremerton Marina and the upcoming Wings of Washington Airshow scheduled at BNA on August 19 and 20.

Commission Reports / New Business

Commissioner Anderson

- Attended the Kitsap Regional Coordinating Council (KRCC) meeting.

Commissioner Strakeljahn

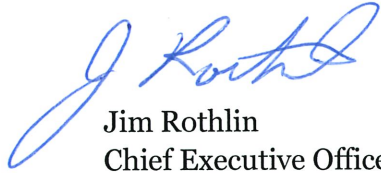
- Attended the following:
 - Peninsula Home & Garden Show and was a judge for the Lego building contest.
 - KRCC board meeting
 - Central Kitsap Food Bank gala
- America's Competitiveness Exchange (ACE) delegation will be visiting the Port on Thursday, May 18.

Executive Session - None

Adjournment


There being no further business before the Board, the meeting was adjourned at 11:35 a.m.

Submitted,



Jim Rothlin
Chief Executive Officer
May 18, 2023

Approved,



Cary Bozeman
Commission Secretary
May 23, 2023