

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

September 24, 2024
6:00 PM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Option via Zoom

Commissioners and Staff Present

Commissioners

Gary Anderson
Cary Bozeman
Axel Strakeljahn

Staff Members

Jim Rothlin
Aaron Schielke
James Weaver
James Goodman
Cole Barnes
Ginger Waye
Stephanie Frame
Anne Montgomery, Atty (Remote)

Call to Order

President Anderson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting of August 27, 2024.
- B. Payment of checks #902432 through #902433 and #902434 and #902435 and #902436 and #86113 through #86130 and #E02218 through #E02237 and #902437 through #902440 and #902441 through #902444 and #86131 through #86137 and #E02238 through #E02242 from the General Fund for \$267,461.70. VOID Check #E02215.

Payment of checks #902445 through #902447 and #902448 and #902449 through #902450 and #86138 through #86151 and #E02243 through #E02256 and #902451 through #902458 and #86152 through #86164 and #E02257 through #E02275 and

#902460 through #902470 from the General Fund for \$392,432.23. VOIDED Checks #86106 and 86149.

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Sunny Jack Events Update – Sunny Saunders

CEO Rothlin introduced Ms. Saunders who, aided by PowerPoint, provided an overview of all SJE events with specific detail on the following:

- Bremerton Bridge Blast
- Taste of Kitsap
- Bremerton Night Market
- Blackberry Festival (only event not fully “owned” by SJE). She noted that Bremerton Marina guest moorage was sold out during the festival.
- 2025 Strategic Planning
- 2024 Key Achievements

Ms. Saunders responded to questions and comments from the Board and CEO throughout the presentation.

Citizen Comments - None

Action Items

1. Final Acceptance for Airport Fire Station Building Roof & Exterior Remodel Project #02-23-20017-C with Ponce Excavation Construction & Consulting (PECC).
Presented by James Goodman, Director of Facilities & Property Development

Following presentation and after questions were addressed:

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Accept a \$6,000 donation from Ed Hall for the Port’s use in the exterior renovation of the airport fire station / BACE building.

MOTION CARRIES, 3-0

It was moved by BOZEMAN, seconded by ANDERSON to:

Accept as final the Airport Fire Station Exterior Renovations and Roof Replacement Project with PECC in the amount of \$75,415.70.

MOTION CARRIES, 3-0

2. Washington State Recreation and Conservation Office (RCO) Grant Authorization for Evergreen Boat Ramp.
Presented by James Weaver, Director of Marine Facilities

Following presentation and after questions were addressed and it was confirmed this is in partnership with the City of Bremerton which will perform the repairs and provide the required matching funds:

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve Resolution 2024-04 authorizing the submittal of a grant application for Evergreen Boat Ramp repairs and for Jim Rothlin, Chief Executive Officer, to act as the authorized representative/agent on behalf of the Port and to legally bind the Port with respect to the above Project for which we seek grant funding assistance managed through the Recreation and Conservation Office.

MOTION CARRIES, 3-0

3. Lease Amendment #1 with Wallitner Aviation & Restoration, LLC.
Presented by Cole Barnes, Airport Manager

Following presentation and after questions were addressed:

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve Lease Amendment #1 with Wallitner Aviation & Restoration LLC.

MOTION CARRIES, 3-0

Staff Reports

Cole Barnes, Airport Manager

- Provided a follow-on update to the Bremerton Airshow discussing the volunteer debrief and parking.

Jim Rothlin, Chief Executive Officer, reported on the following:

- Progress of the airport feasibility study which is currently focusing on the community communication piece.
- Recent annual meeting with Port tenant SAFE Boats Int'l which is now 100% employee owned.

Commission Reports / New Business

Commissioner Anderson

- Reported on recent Kitsap Economic Development Alliance (KEDA) meeting during which there was an interesting, volatile discussion on permitting processes throughout all jurisdictions in the County.

Executive Session - None

Adjournment

There being no further business before the Board, the meeting was adjourned at 7:05 p.m.

Submitted,



Jim Rothlin
Chief Executive Officer
October 10, 2024

Approved,



Cary Bozeman
Commission Vice-President
October 15, 2024