

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

M I N U T E S

November 12, 2024

10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Option via Zoom

Commissioners and Staff Present

Commissioners

Gary Anderson

Cary Bozeman

Staff Members

Jim Rothlin

Arne Bakker

Aaron Schielke

James Weaver

James Goodman

Cole Barnes

Ginger Waye

Stephanie Frame

Anne Montgomery, Atty

Call to Order

President Anderson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 2-0

Consent Items

- A. Minutes of the regular business meeting of October 15, 2024.
- B. Payment of checks #902492 through #902493 and #902494 and #902495 through #902499 and #02296 and #86222 through #86237 and #E02297 through #E02310 and #902500 through #902503 and #E02311 and #902504 through #902507 and #E02312 and #902508 through #902518 and #E02313 and #86323 through #86382 and #E02314 through #E02339 and #902519 and #902520 through #902523 and #E02340 and #902524 through #902529 and #902530 through #902533 and #86383 through #86399 and #E02341 through #E02356 and #902534 through #902535 and #902536 through #902539 and #86400 through #86409 and #E02357 through #E02372 from the General Fund for \$865,010.70.

C. Excuse Commissioner Strakeljahn's absence due to personal travel.

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Consent Items as presented.

MOTION CARRIES, 2-0

Work Study Session

1. 2025 Preliminary Budget – Aaron Schielke, Chief Financial Officer

CFO Schielke, provided a PowerPoint presentation which reviewed:

- The Port's mission and vision; direct/indirect economic impact; job generation; and budget goals
- Changes since the previous budget workshop on October 15
- 2025 capital projects budget
- Operating revenues and expenses comparison with previous years
- Operating and non-operating revenues and expenses summary
- Levy analysis with and without the 1% allowable levy increase

Staff responded to questions and comments from the Board throughout the presentation and there was discussion on how the Port should plan over the next 20-30 years to set aside funds for the Bremerton Marina breakwater replacement.

Citizen Comments

George Steed, local pilot, Vice-President of Bremerton Pilots Association (BPA), past-President of Washington Pilots Association (WPA), and current chair of the Community Aviation Revitalization Board (CARB)

- Expressed appreciation for the support the Port has given to BPA's student flight scholarship program. Read statement from Doug Haughton also expressing appreciation for the Port's support and his hope that the Port allocates BPA's requested funds in the 2025 budget.

Joel Mapes, tenant/pilot at BNA for over 40 years and currently on the scholarship selection board

- Echoed George's comments and spoke about the benefits of the scholarship program and encouraged the Board to consider three full scholarships for 2025.

In response to Commissioner questions, Mr. Weaver discussed why marinas are so expensive to operate and how the marinas address electrolysis.

Action Items

1. First Amendment to Lease Agreement with L3Harris Technologies, Inc.
Presented by Cole Barnes, Airport Manager

Following presentation and after questions were addressed:

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the First Amendment to Lease Agreement with L3Harris Technologies Inc. as presented.

MOTION CARRIES, 2-0

2. Bid Acceptance for the Bay Street Structure Removal Project with Skycorp, Ltd
Presented by James Weaver, Director of Marine Facilities

Following presentation and after questions were addressed:

It was moved by BOZEMAN, seconded by ANDERSON to:

Accept the bid from Skycorp, Ltd for the Bay Street properties' structure removal and authorize the CEO to execute the construction contract.

MOTION CARRIES, 2-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Recognized the following employees on their employment milestones with the Port:
 - Peyton Volpe-Ludwig, Marina Customer Service Specialist, 2-year anniversary
 - Gabbie Garland, Marina Administrative Specialist, 4-year anniversary
 - James "Goody" Goodman, Director of Facilities & Property Development, 2-year anniversary
 - Anne Mai, Marina Port Attendant, final day will be November 16 as she is moving out of state. The Port wishes her well on her next adventure.
- Lighting upgrades through the PSE incentive program have begun with the terminal building being the first of six approved Port buildings to receive the upgrade.
- Port staff and Commissioner Bozeman met with American Cruise Lines representatives aboard the American Constellation vessel docked at Bremerton Marina. Reported on that meeting.
- Discussed the process and preliminary survey responses for the airport feasibility study project.
- Food drive continues until Thanksgiving.

Commission Reports / New Business

Commissioner Bozeman

- Feels positive about the past year and the opportunities in front of us.
- Remarked on the upcoming Kitsap Regional Coordinating Council (KRCC) legislative reception discussing the importance of the Port meeting with newly electeds.

Commissioner Anderson

- Will be attending the upcoming Washington Public Ports Association (WPPA) annual meeting in early December.

Executive Session - None

Adjournment

There being no further business before the Board, the meeting was adjourned at 11:23 a.m.

Submitted,



Jim Rothlin
Chief Executive Officer
November 21, 2024

Approved,



~~Axel Strakeljahn~~ Cary Bozeman
Commission Secretary VP
November 26, 2024