

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

REVISED AGENDA

March 11, 2025
10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton

The Port of Bremerton Board of Commissioners have resumed in-person meetings but are maintaining the option for the public to participate remotely as well. The public is invited to view and/or participate in the hybrid meeting by attending in person or through one of the following options:

- To stream online only (via BKAT feed, with no interaction possible):
<https://bremerton.vod.castus.tv/vod/?live=ch1&nav=live>
- To join the online Zoom meeting: <https://us02web.zoom.us/j/3359030010>
- For audio only; dial 1.253.215.8782; Meeting ID: 335 903 0010

Call to Order

Pledge of Allegiance

Approval of Agenda

Consent Items

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting of February 25, 2025.
- B. Payment of checks #902705 and #902706 and #902707 and #902708 through #902711 and #902712 and #86649 through #86662 and #E02557 through #E02564 and #902713 through #902716 and #902717 through #902720 and #902721 and #86663 through #86672 and #E02565 through #E02577 from the General Fund for \$172,031.45.

Information Items

1. US Coast Guard-compliant Basic Safety Training (BST) Program – Waylon Robert, Political Director of Seattle Branch-Sailors' Union of the Pacific
- ~~2. 2024 Year-End Financial Review – Aaron Schielke, CFO~~

3. Seattle Boat Show Review – Kathy Garcia, Marina Operations Manager
4. Northwest Aviation Conference Review – Cole Barnes, Airport Manager

Citizen Comments: *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board (gingerw@portofbremerton.org).*

Action Items

1. Professional Services Agreement with Mead & Hunt for Bremerton National Airport Feasibility Study Phase 2

Staff Reports

Commission New Business / Reports

1. Letters of Support for State and Federal Ferry Funding

Executive Session *(if necessary)*

Adjournment

Regular business and other meetings that may be attended by members of the Board

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
<i>03/11</i>	<i>10:00 am</i>	<i>*Commission Regular Business Meeting – Hybrid</i>
<i>03/18</i>	<i>1:30 pm</i>	<i>Kitsap Regional Coordinating Council (KRCC) TransPOL</i>
<i>03/20</i>	<i>12:00 pm</i>	<i>KRCC Executive Committee</i>
<i>03/25</i>	<i>10:00 am</i>	<i>*Commission Regular Business Meeting – Hybrid</i>

Meetings are subject to change or cancellation

**Denotes events in which two (2) or more Commissioners may attend*

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

February 25, 2025
10:00 AM

Main Meeting Chambers
Norm Dicks Government Center
345 6th Street
Bremerton Washington
Remote Option via Zoom

Commissioners and Staff Present

Commissioners

Gary Anderson
Cary Bozeman
Axel Strakeljahn

Staff Members

Jim Rothlin Cole Barnes
Arne Bakker Erica Filler
Aaron Schielke Ginger Waye
James Weaver Stephanie Frame
James Goodman Anne Montgomery, Atty

Call to Order

President Anderson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting of February 11, 2025.
- B. Payment of checks #902684 through #902685 and #902686 through #902687 and #E02521 and #86614 through #86629 and #E02522 through #E02540 and #902688 through #902691 and #E02541 and #902692 through #902704 and #86630 through #86648 and #E02542 through #E02556 from the General Fund for \$487,820.34.

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Bremerton National Airport Market Feasibility Study Update

CEO Jim Rothlin provided background on the Phase 1 process for the feasibility study and introduced consultant Kevin Mulcaster with Mead & Hunt, the consulting team charged with developing this study.

Mr. Mulcaster led off the presentation stating the intent of Phase 1 was to determine the feasibility of whether there is a market for either air service or passenger commercial service and/or air cargo service at Bremerton National Airport and what the community thinks about it. The following members of the consultant team continued the presentation within their areas of expertise:

Joseph Pickering presented on the air service component.

Levi Anstine presented the data analytics of the air service component findings.

Mr. Pickering continued with different airline model approaches and provided an air service summary stating there would be challenges but some airports have been successful with a multi-year effort.

Kirk Level presented on the air cargo service component summarizing at the conclusion of his presentation that air cargo service at Bremerton National would be extremely limited and not recommended.

Nicholas Mirra, Maul Foster Alongi, presented the Phase 1 public engagement summary stating there are strong feelings for and against new service with quality of life concerns higher than economic benefits. He provided the public's thoughts on what Phase 2 should examine if the Port decides to move forward.

Mr. Mulcaster closed the presentation by describing several opportunities for a deeper dive on issues raised by the community in Phase 2 should the Port move forward.

The presenters responded to questions and comments from the Board throughout the presentation.

Citizen Comments

The following members of the public shared their concerns and comments about Bremerton National Airport commercial passenger or cargo service:

- John Saulietis, Sunnyslope resident
- Jerry McDonald
- Roy Runyon, Port of Bremerton taxpayer, retired aviator, boater, veteran
- Sandy Pernitz, Gorst resident
- Kurt Geisreiter
- Christina H.

- Zachary Krause, locally certificated pilot and mechanic
- Leanna Krotzer, Belfair resident, member of local school board
- Scott Menard, West Bremerton resident
- Julie McDowell, Belfair/Allyn resident, small business owner

Action Items - None

Staff Reports

Jim Rothlin, Chief Executive Officer

- The Seattle Boat Show and the Northwest Aviation Conference have both concluded. Full reports will be provided at the next meeting.

Commission Reports / New Business

Commissioner Bozeman

- Commented that he was Bremerton Mayor when the Norm Dicks Government Center (NDGC) was built and is still very proud of the building. He described some of the building history.

Commissioner Strakeljahn

- Will be attending the Puget Sound Regional Council Executive Board meeting later this week.

Commissioner Anderson

- Thanks to everyone for coming, especially due to the current widespread windstorm and power outage throughout the region.

Open House

At 12:15 p.m. President Anderson announced the airport feasibility open house would now begin allowing for in-person participants to view the presentation boards and interact with the consultant team. Due to technical unfeasibility, the virtual connection/broadcast was concluded.

Adjournment

There being no further business before the Board, the meeting was adjourned at 12:44 p.m.

Submitted,

Approved,

Jim Rothlin
Chief Executive Officer
March 6, 2025

Axel Strakeljahn
Commission Secretary
March 11, 2025

PORT OF BREMERTON
AGENDA SUMMARY

Agenda Item No: Action Item #1
Subject: Bremerton National Airport Feasibility Study Phase 2
Exhibits: Professional Services Agreement with Mead & Hunt
Prepared By: Cole Barnes, Airport Manager
Meeting Date: March 11, 2025

Summary:

On May 22, 2024, the Port received qualifications for an Airport Feasibility Study. Mead & Hunt was awarded a contract for Phase 1 of a 2-phase study, which included a county-wide community survey regarding air service in Bremerton and an analysis of the feasibility of both Passenger and Cargo service.

After the completion of Phase 1, Mead & Hunt presented the results of the survey which summarized the desires and concerns of the community and the prospect of the demands of both passenger and cargo air service. The recommendation was that there is a demand for passenger service to limited destinations, and Phase 2 of the study would be helpful to continue to flush out the community concerns and to investigate the interest from airlines. As detailed in the original Request for Qualifications, the Port reserved the right to extend an offer to the contracted firm to negotiate services for Phase 2 of the project.

Fiscal Impact:

Capital Appropriations State Grant Ask:	\$300,000
2025 FAA Master Plan grant	<u>\$215,000</u>
Total Fee Proposal	\$515,000

Strategic Purpose:

This action conforms with the Port's strategic plan in Goal 4 - Expand the Port's lines of business through routine assessment of new and expanded business opportunities.

Recommendation:

Staff recommends approval of the Agreement with Mead & Hunt to begin Phase 2 of the Feasibility Study to further assess the viability of commercial passenger air.

Motion for Consideration:

Move to approve the Agreement with Mead & Hunt for Phase 2 of the Feasibility Study and authorize CEO to execute the agreement.